

COB LEADERSHIP TEAM (CLT)

October 25, 2018

MINUTES

Attendees: David Meinert, Neal Callahan, Ron Coulter, Brenda Crebs, Sandra Culver, Joshua Davis, Jeff Jones, Melissa Price, Kent Ragan, Elizabeth Rozell and Dick Williams.

I. Dean's Agenda Items

a. Announcements:

- i. Staff Salary Increase Requests (with policy justification) due to Frank by November 5, 2018
- ii. Online Bootcamp – January 7-11, 2019
- iii. Strong 107 – still scheduled to be ready for Spring 2019 semester scheduling
- iv. DECA is seeking a new Faculty Advisor – interested faculty can visit <https://www.deca.org/college-programs/> to learn more about DECA or contact Emily Schroeder, MSU Collegiate DECA President at Schroeder019@live.missouristate.edu to answer questions about the MSU Chapter.
- v. Blackboard Ally
- vi. Joint Meeting with Crowder on Friday 11/2 from 10 am – 1:30 pm (includes lunch)

b. Discussion:

- i. Status Update on Collecting Outcomes Data - DHs submit data to Dr. Rozell by November 3rd and she will submit aggregated COB data.
- ii. Fall 2019 Admissions (see most recent report)
- iii. Faculty Evaluations san's numeric ratings (history and thoughts)
- iv. Pay and Benefit Negotiation Training for Women (see memo from Stephanie Matthews) - Dr. Davis will check on interest from SRHM students and get back to Dean Meinert.
- v. COB Homecoming – After Action Report. COB will host tailgating activities outside under the overhang on the east side of Glass Hall next year with limited building access for VIPs. Dr. Ragan will check to see if any EMBA classes are scheduled for homecoming Saturday and devise a plan to lock-down the building, while accommodating those classes.
- vi. ADP process started on October 1st and must be completed by January 1st. If you have questions, contact Paula Wilhelm in HR.
- vii. MSU/OTC Joint Meeting – COB is looking to develop more pathways for students from OTC to finish at MSU. One third of MSU transfer come from OTC.

II. Associate Dean Topics

a. Dr. Ragan

- i. Signs are showing up around Glass Hall – see Dr. Ragan if you have comments or revisions that need to be made to improve the newly added directional signs.
- ii. Glass 467 – Summer 2019 (n = 48) the computer lab will be renovated next summer and the capacity increased.

- iii. Glass 102 – Ongoing discussion about fixed seats (n = 140)
- iv. Study Away Proposals – DHs please make sure that all proposals have the following:
 - a) Required Pre-departure schedule of classes
 - b) Collect syllabi as with all courses – syllabi need to be different and unique for each trip.
 - c) Interested faculty - see Michelle Hulett
- v. China Campus – New faculty member will have completed work permit and be on-board for spring semester as expected. Faculty and DHs will be kept informed.

b. Dr. Rozell

- i. Transporting students in medical emergencies – Liability issues were raised with faculty/staff. Dr. Meinert will clarify university guidelines on staff transporting students. COB has purchased a wheel chair for use in such instances and a central location will be determined for easy access.
- ii. Changes were made to the curricular process for admission changes in graduate programs in order to fast-track the process. The new process eliminates the challenge period and senate approval.
- iii. FEC Meeting – the committee met to review AACSB peer review team feedback. The FEC has suggested changes that will be sent to the dean.
- iv. Core Curriculum Committee Meeting - the committee was provided benchmark data which caused additional discussion. AACSB review team stated we currently have no mechanism to review the core curriculum, but did not mandate that we change it. The committee will continue its discussion of additions/deletions/changes to the COB core.
- v. T & P Workshop, November 9, 11:00-12:00 – new faculty will be communicated to directly. Dr. Rozell asked DHs to encourage other faculty involved in the process to attend. The question was raised as to whether or not faculty are allowed to abstain from the T&P vote within a department. DHs felt it was not appropriate.
- vi. Graduate Program Open Houses are Nov 6-7, 2018 in Glass 486.
- vii. Scholarship Banquet is November 16 at White River Conference Center.

Departmental Updates

BAC - Provost's academic advising is looking at a system that will text students. A subcommittee will be reviewing campus needs and various software.

MKT - Candidates are scheduled for two open positions, logistics and Melissa Burnett's open position. 4 faculty members received a best paper award. Rayanna and Ron met with representatives from Communities of the Ozarks to attract small businesses for seeking students for research projects.

MARCOM - Developing a form for submitting award recipients for promotion on COB social media sites. Melissa stressed that photos must be submitted with all forms. MARCOM will keep a running log of awards submitted for statistical and historical purposes.

SOA - ACC201 is almost ready for launch. Dr. Williams will take his High School Certification test on Nov 16.

MIT - Cyber major is fully approved, still working on entrepreneurship.

FGB - Curricular changes for risk management will be sent to COB council for next agenda. Dr. Jones will be visiting the University of Arkansas next week to get information on their student managed investment funds.

Meeting was adjourned at 4pm.

Mark Your Calendars

Oct 26 – 3-minute Thesis Competition, 5pm with Reception at
6:30 pm in Glass 101

Oct 27 – Southern Illinois Football - 2pm – COB has Skybox

Nov 5 – Public Affairs Convocation Lecture 7pm, Hammons Hall

Nov 8 - CLT

Nov 15 – Deadline for Software Requests for spring 2019

Nov 16 – Scholarship Banquet

Nov 21-25 – Thanksgiving Holiday (no classes)

Nov 28 – MSU/United Way Celebration Lunch 11:30 am PSU
Ballroom

Dec 6 – CLT

Dec 14 – Fall Commencement – COB 1:30 pm

April 24-26, 2019 – Collaborative Diversity Conference