COB LEADERSHIP TEAM (CLT)
March 28, 2019
2:00 – 3:30 pm * Dean's Conference Room
Meeting ended at 4:40pm
A G E N D A
David Meinert, Elizabeth Rozell, Jeff Jones, Ron Coulter, Sandy Culver, Josh Davis, Dick Williams, Stef Hall, Melissa Price, Neal Callahan, Kent Ragan
Guest: Emily Yeap

I. Dean's Agenda Items
   a. Announcements:
      i. Final Plans on Budget Reductions & Revisions & Finalization for Budget Sheets due April 5 - $300,000 cut has been identified in COB (Two faculty lines – one open, one a pending resignation)
      ii. Executive Budget Committee, Thursday, March 28, 3:30pm, GLAS 485
      iii. Joint Committee on Department Head searches has met – Jeff Jones serving as DH rep
      iv. Committee on the Future of Professional Doctorates – Josh Davis as DH/COB rep – first meeting has been set for week of April 1st.
      v. MOExcel Program expected to continue next year – COB may be able to participate
      vi. Einhellig Graduate Interdisciplinary Forum – May 4, 2019 (abstracts due April 5) – share this information with faculty to encourage students to participate
      vii. Lakan Drinker hired as Director, Graduate Enrollment Management
      viii. Academic Leadership Academy Nominees due to Provost by May 1
      ix. Missouri Public Affairs Hall of Fame Induction/Dinner - 1 seat remaining
      x. Cheek and Delp Award Winners – Delp (Teaver Woerht, MKT), Cheek (Jeffrey Williams, FGB). Chairs will inform winners and Melissa will send the invitation to all the students for the Awards Banquet.
      xi. Interim MGT DH – Jason DeBode appointed Interim DH effective July 1.
      xii. COB Retreat – Dr. Meinert will send out email with possible dates.
   b. Guests – Emily Yeap, University Communications (UC) – Wants to know how they can better promote different departments. 1. Wants to know about faculty or student scholars. 2. Outstanding student stories, study away, overcoming odds, etc. 3. Discovery pieces (research type pieces). 4. Innovative ways faculty are engaged in teaching. Faculty profiles on the web (would like more representation) and videos on the YouTube channel on expert topics. Bring this up at All COB. Social media – UC follows our social media pages. Please share information so that the UC office can promote it. CNAS and COE have a GA writing promotional material. COB is looking to hire a GA starting in Fall 2019 to do the same for COB departments.
   c. Discussion:
      i. Admitted Student Day (Melissa) - See handout – need volunteers here by 10:00, and help breaking down and removing table cloths.

    ii.   2018 Faculty Scholarship Summary (Attachment) – Is COB Digital Measures data accurate? Consensus is that it is correct. Dr. Rozell is going to double check for accuracy.

    iii.   OTC/MSU meeting
        a) Meaningful outcomes? – *MIT has a verbal confirmation for the joint degree*
        b) 2+2 curriculum plans to Joye (Include date of last revision) - *Submit pathways. Dr. Rozell to call Joye and make sure the template is correct.*

    iv.   COB Policy Manual (FEC Recommendations) – Revision to 2.4? CLT agrees that Dr. Meinert should give suggestions on wording and send back to FEC for revision. Revision to 4.1 Category B – needs to be deleted. 4.1 Category C -

    v.   Dual Credit – Angela Young and Scott Jones are contact people
        a) Teacher Qualifications - Masters plus graduate coursework in subject area
           o AY19/20 – 9 credits, AY20/21 – 9-12 credits, AY21/22 – 12-15 credits, FA22 18 credits) for Dual Credit teaching
        b) Joye asked for list of instructors and current graduate hours
        c) Dual Credit teachers eligible for a 3 credit hour waiver annually – Can we help teachers get qualified?
        d) Academic department liaisons

    vi.   Recruitment and Enrollment Initiatives
        a) Update on enrollment projections
           o Admissions down 13% 1st time, down 10% on Transfers (Housing Contracts down 2%, SOAR down 8%)
        b) Recruit back project – 1600 people have been contacted to return, some have already started to contact us back
        c) Texting project timeline – BAC will be part of the pilot program. (e.g. Send reminders to register for classes or to see their advisor).
        d) Progress on Virtual Tour – MSU creating a University virtual tour, each college is contributing financially for this project. COB contracting for Colleges/Glass Hall virtual tour using the same vendor. Filming to take place in August. Glass Hall will have 360 degree video, and photos will be included for Kemper and PCOB.

    vii.   EAC Agenda (April 26)
        a) Professional Development & Soft Skill Development – Preliminary discussion of EAC presentation
        b) Expanding Internship Opportunities/Participation Rates – Summarize existing internship participation and culture, and request input from EAC members on expanding internships.
        c) Input on format/content for annual COB Magazine – What would they like to see in this? Model after other schools, possibly show examples. Tentatively planning 1 print and 1 digital per year and 1 print and 1 digital for each department.

II.   Associate Dean Topics
    a. Dr. Ragan – Julie and Jerry Masterson – hiring instructional designer to develop high quality courses which meet Bolivian University requirements.

i. Bolivia Partnership – Faculty needed for MGT 340*, ACC 201**, MKT 350**, FIN 380***, MGT 286***, ACC 711****, CIS 761****
Development Semester: *SU19, **FA19, ***SP20, ****SU20
Actual Semester of course offering might be 2 years after development.

ii. Training Program – Shandong Provincial Gov't, an EMBA sponsor, is contracting for a non-credit ILTC training program which may involve COB faculty.

iii. Student organizations (etc.) – food in classrooms requires Dean-level approval – mostly found in 101 and 102. Try to encourage organizations to use 486 for their meetings.

iv. Bulletin Board policies – Nothing is to go on building or elevators walls. Bulletin boards are for MSU student organizations and departments, no commercial use is allowed.

b. Dr. Rozell

i. SA status and FQ forms – Dept. Heads should be cautioning faculty during annual reviews regarding expiration (5 years) of articles toward SA status. Discussed revocation of research release time if faculty lose SA status. CLT agreed that current policy should be edited to provide greater clarity regarding the timing and duration of an increased work-load resulting from loss of SA status. A draft revision will be developed for CLT review. Dept. Heads will be expected to consistently apply the work-load policy, including release time.

ii. AoL Committee update

iii. UCCC update

iv. MBA Open Houses – April 2 and 3, 3:00 – 4:30

v. Graduate Advisor Update – Close to finalizing the hire of a new advisor.

vi. Info needed from DH for AACSB annual report – Due April 1st

vii. OTC Pathways – They want some of our materials to pass out.

viii. 7 Top Reasons to do an Internship – working with Rayanna. Send people Dr. Rozell's way if they are interested in internships.

Mark Your Calendars

March 2019
30 – Admitted Student Day

April 2019
3 – Endowed Scholarship Appreciation Dinner, 5:30pm, PSU Ballroom
12 – Public Affairs Hall of Fame Induction Ceremony, 6:00pm, White River Conference Center
17 – Board of Governors Executive Committee meeting, 4:00pm, CARR 203
18 – Spring Holiday – No Classes
19 – University Closed for Spring Holiday
24-26 – Collaborative Diversity Conference
25 – University-wide Memorial Service, 4:00pm, PSU 400
25 - COB Awards Dinner, EAC Reception 5-6 pm, Dinner 6 pm
26 - COB EAC, 8 am – Noon
30 - All Faculty Recognition Reception, 3:00pm, PSU Ballroom West

May 2019
4 – Einhellig Interdisciplinary Forum, 8:00am – 3:00pm, PSU
16 – Board of Governors committee meetings
17 – Spring Commencement 9:00am – CHPA, MCHHS; 1:00pm – COAL, COE, CNAS; 5:00pm – COB, COAG, Interdisciplinary)
27 – University Closed for Memorial Day
29 – Bears in the Know Luncheon, 11:30am, Alumni Center
31 – Springfield MarooNation Ball, 7:00pm, The Old Glass Place

June 2019
21-22 – Volunteer Engagement Forum
22 – Bears of Distinction dinner & awards ceremony, 6:00pm, PSU Ballroom

July 2019
11 – Administrative Planning Retreat, TBD
24 – Bears in the Know Luncheon, 11:30am, Alumni Center
28 – MSU Alumni Day at Busch Stadium, 1:15pm
31 – Academic Leadership Retreat, 8:00am – 5:00pm, Darr Ag Ctr