

COB LEADERSHIP TEAM (CLT)

March 1, 2018

MINUTES

Attendees: Neal Callahan, Ron Coulter, Brenda Crebs, Sandra Culver, Josh Davis, Dave Meinert, Jeff Jones, Melissa Price, Kent Ragan, Elizabeth Rozell and Dick Williams.

I. Dean's Agenda Items

a. Announcements:

- i. Student Educational Planner built on 125 hours (Registrar will be asking DHs to identify 5 hr. reduction.) – Sandy Culver will take care of this for COB
- ii. GRADCAS application portal will be used starting August 2018 for SP19 admits
- iii. MSU & OTC leadership pleased with recent joint meeting
- iv. Next CLT meeting on March 22

b. Discussion:

- i. Award Selection Process – Melissa Price (Handout)
 1. March 22 – deadline for Delp & Cheek Award Nominations from DHs
 2. March 30 – deadline for Departmental Award Nominations Due
- ii. EAC Agenda – student presentations (time per group) Department Heads to email Dr. Meinert time estimates for your student group presentations.
- iii. Golden Bear Award Nominations – See attached past recipients
 1. _____ was nominated and seconded
- iv. Department Head/School Director Reappointment – process and timeline
- v. Political Commentary in Classes – there is a potential walk-out scheduled with regard to school shootings. Faculty need to stay neutral and avoid commentary on this as opinions of faculty tend to be associated with the university.
- vi. Taxability of clothing provided to university employees (handout)
- vii. Scholarship Distributions among departments – Dr. Rozell will work with committee to follow the guidelines used last year and next year CLT will determine the distribution.
- viii. FBLA State Meeting Sun – Tues April 8-10 – Faculty volunteers needed provided tours on Monday April 9th from 9 am – 3pm. COB will do tours each hour as part of a session – students will be shuttled from Expo Center. Judges are also needed on Sunday and Monday for various events at the conference.

- ix. Neal Callahan to serve on an advisory committee for Ozark High School at 6pm.
- x. COB Budget Cuts – Corporate Relations Specialist position has been cut effective July 2, preparation needed in case Vicki vacates the position sooner for another job. Dr. Meinert requested that everyone do whatever they can to make the transition easier for Vicki.

I. Associate Dean Topics

a. Dr. Rozell

- i. FQ Forms due April 2 – send to Kate Haring
- ii. Digital Measures and Annual Evaluations Due March 2 – Discussion ensued regarding housing Annual Evaluations in Digital Measures – carry forward for future discussion.
- iii. Experiential Learning – handouts given but MFD and CTM were left off of departmental numbers. Discussion ensued on how to capture non-credit Internships in these numbers.

b. Dr. Ragan

- i. Severe Weather Drill – Tuesday March 6th at 10am (Make-up March 8th) – All of the 4th floor should be evacuated (if time permits) as well as the atrium and any classrooms and offices with windows. An email will be sent out instructing everyone as to where they should go in the event of severe weather.

Departmental Updates:

MKT: New Hire - 2 faculty positions filled, 1 more to fill

Marketing class to Logistics

364 from Core – elimination is off the table

SOA: New Hire

TCM: March 28 - Build My Future Event

FGB: Risk Manager In Residence, Tuesday, April 10th, DHs and Deans invited to Luncheon GLA 486 from 11:30 – 1pm.

BAC: VIP Day went really well. Advised a record number of 21 students.

Mark Your Calendars

Mar 6 – Sever Weather Drill 10am (Make-up Day Mar 8)
Mar 10-18 – Spring Break (No Classes)
Mar 16 - COB Faculty Council
Mar 22 – Next CLT – changed from 3/29
Mar 30 – Spring Holiday (No Classes/Offices Closed)
Apr 13 – Public Affairs Hall of Fame 6pm
White River
Apr 26 – Spring Awards Banquet w/ EAC Reception
Apr 27 – COB Executive Advisory Council Spring Mtg. 8am -1 pm
Apr 30 – Graduate Programs Thesis Due Date
May 1 – All Faculty Recognition
May 11 – ALL COB Meeting – Glass 108 at 9am
May 21-25 – Online Course Development Boot Camp

Travel Dates

Mar 4-8 – Dr. Rozell Gone (MFD Trip)
Mar 12-16 – Dr. Meinert Vacation
Mar 23-30 – EMBA Recruiting (China)
(Meinert & Ragan)