

COB LEADERSHIP TEAM (CLT)

February 11, 2021

2:00 – 3:30 pm Zoom Conference

MINUTES

I. Dean's Agenda Items

a. Announcements:

- i. COB's Admitted Student Monday will be held on March 22nd. Melissa will share details asap.
- ii. Admissions will now be sharing a bi-monthly update with Deans (first update FWD to CLT earlier today).
- iii. Admissions has set dates for major on-campus events: **CLT members encouraged to share dates with those who may assist with these events.**
 - a) Spring Showcase, primarily for HS juniors, will be Saturday, April 10
 - b) Summer Visit Days will be held on Friday, June 25 and Friday, July 23
 - c) Fall Showcases will be held on Saturday, October 30 and Saturday, November 13
- iv. There were zero applications for this year's Foundation Award for Excellence in Research.
- v. MSU's current [travel policy](#) has been extended through June 30 (web page may still show 3/21/21). DH and Dean approval still required for out-of-state travel. **Out-of-state travel is strongly discouraged.**
- vi. Scott Jones has been appointed Dual Credit Director.
- vii. Tenure & Promotion letters will be sent out by Spring Break.
- viii. Executive Budget Committee meeting this week. **Richard Gebken is COB representative. He will communicate any pertinent information from the meeting to the Dean.**
- ix. Faculty Equity Adjustment Request Deadline is March 8 – **Requests are being accepted but awaiting guidance regarding available funding.**
- x. Draft Definition of Modality Descriptions Under Review (see attached) – **CLT members are encouraged to share their thoughts with Dave right away.**
- xi. Search Updates – **MGT Department Head search is progressing and there is a good pool. The Search Committee conducted screening interviews with five candidates. Three candidates are expected to advance to all day Zoom interviews. The final candidate will be invited to campus to meet with stakeholders, tour the campus and community and explore housing options.**

MGT Asst Prof – Search Committee is currently holding Zoom interviews with several qualified candidates.

FGB Asst Prof – Search Committee meeting tomorrow to interview last two candidates.

Grad Prog Advisor search has been posted.

b. Discussion:

- i. Presidential Scholars Feedback? Any follow-up with finalists? – **Jeff had a student that came to campus and met with him. 1 out of 8 students did this.**

- ii. Inclement Weather, Office Coverage, and Remote Work – The University makes the call. If someone has concerns about getting to campus safely, or if weather turns bad during work hours, staff may elect to arrive later than normal, leave early, or stay home and take vacation leave. Working remotely is at the discretion of the supervisor. Communicate with the Dean's office if the department office will be closed.
- iii. Impact of University Closures on Online and CNCT courses
- iv. May 2021 Final Exam/Commencement Conflicts (see attached message sent to graduates) - Any students who have final exams which conflict with Commencement should be referred to Associate Dean Ragan. Kent will communicate this information to students after Spring Break via email. COB is not cancelling Thursday afternoon finals.
 - a) COB finals with SR the afternoon of Thursday May 13th
 - b) Non-COB finals for COB SR
- v. Ensuring Faculty Review Schedules Prior to Registration – Communicate with faculty that they should review their schedule in Banner before registration opens.
- vi. Unilateral Stealth Modality Changes – Frank is working on language to make the description and exceptions clearer.
- vii. Faculty Equity Adjustments (DH -> Dean is 3/26, Dean -> Provost is 4/12)
- viii. GA Hiring – Ensure start dates (week before classes) is clearly communicated at the time of hire. – It is important not to exceed current allotment.

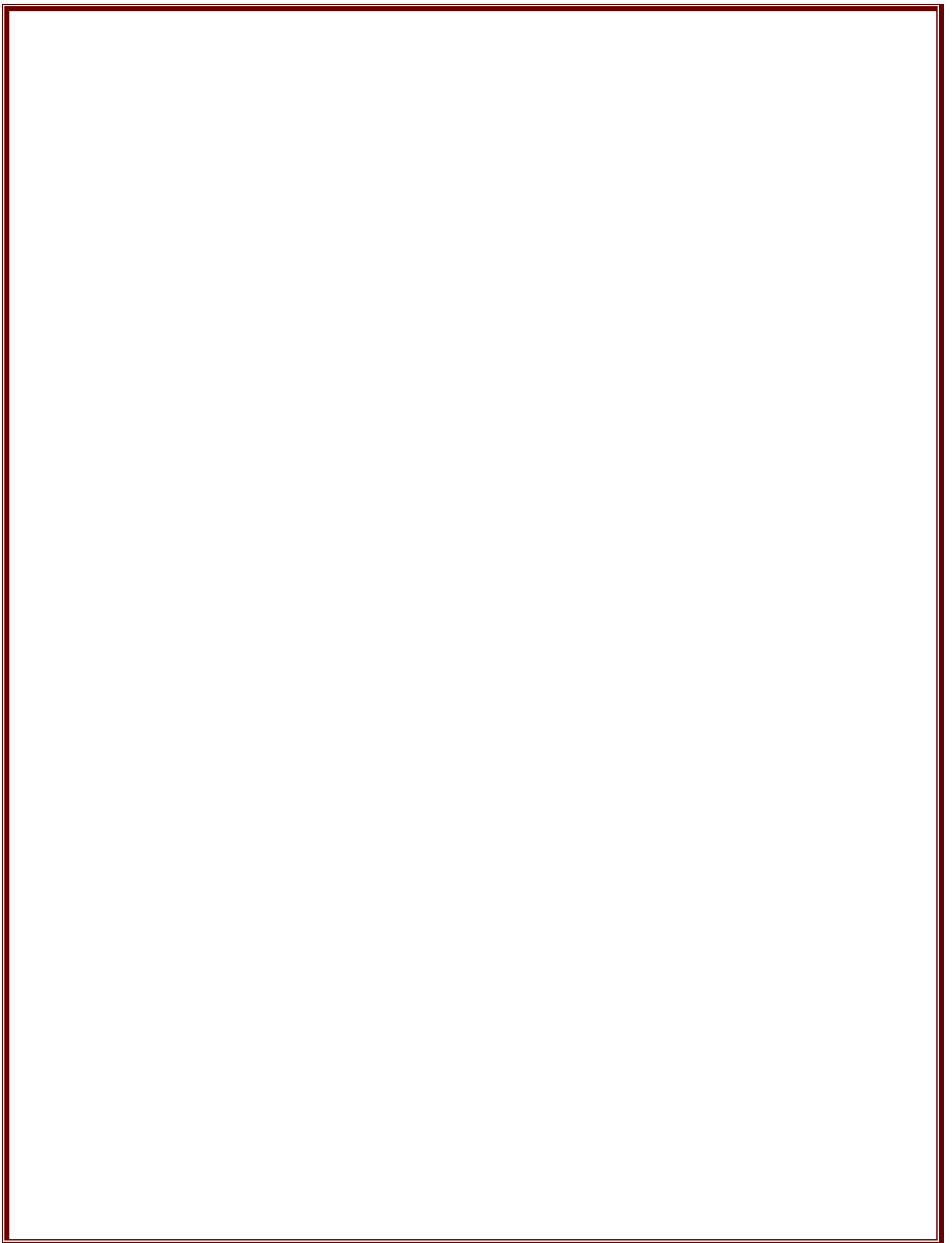
II. Associate Dean Topics

a. Dr. Rozell

- i. GA Compliance training –
- ii. Spring 2022 MBA online core courses—one section must be seated or blended – Accelerated programs are up year on year. Seated courses are needed by international students to maintain their full-time student status.
- iii. MFD Senior Showcase now on Wednesday, May 12 6:00-7:30. Atrium reserved 12-8pm – Date changed due to finals. Limiting admission to the event due to COVID restrictions.
- iv. Change in major name - Merchandising and Fashion Product Development – Accrediting body requested a major name change as they did not like the word "Design". Department name will remain unchanged.
- v. Student mental health issues – DHs observed that the issues were worse in the Fall but seemed to have tapered off this semester. DHs report seeing more issues with students who are in specific courses with specific faculty. When DHs or faculty are concerned about a student's mental health, they should make a referral to the MSU Counseling Center. If a student is believed to be a danger to themselves or others, call 911.
- vi. LRP Steering Committee "Big Ideas" – Some topics that are being discussed over the next two weeks include: Tuition models, faculty roles, consortiums, etc. Please send any ideas, no matter the subject matter, to Libby this week.

b. Dr. Ragan

- i. Large classrooms – Kent sent the 354 & 486 list to DHs. DHs encouraged to reserve large classrooms in advance of them becoming available to other academic units.



BAC: Encouraging students to meet with advisors early. Consensus with BAC staff is that they love working remotely.

FGB: Assistant Professor search is ongoing. CFA Research Challenge team, Feb. 27th, virtually attending. Jensen Worlsey was named Anita Benedetti Scholar.

ITC:

MFD:

MKT:

MARCOM:

MGT: Searches going on. Janet has moved to the MGT department full-time.

SOA:

TCM:

Mark Your Calendars

Feb 15 – President’s Day (University Closed)

Feb 19 – BOG Meeting

Feb 26 – COB Transfer VIP Day

March 10 – Bears in the Know @ 11:30 – Meyer Alumni Center and Virtual

March 15-19 – Spring Break

March 22 – COB Admitted Student Day

April 10 – Spring Showcase

May 1 – Frank Einhellig Graduate Interdisciplinary Forum

May 12 – MFD Senior Showcase

June 25 – Summer Visit Day

July 23 – Summer Visit Day

Sept 8 – Accounting Career Fair - University Plaza Hotel

Sept 14 – COB Career Fair – EXPO Center

Sept 15 – Day after Interviews – EXPO Center

Sept 15 – TCM Career Fair – University Plaza Convention Center

Oct 30 – Fall Showcase

Nov 13 – Fall Showcase