

COB LEADERSHIP TEAM (CLT)

April 22, 2021

2:00 – 4:00 pm Zoom Conference

MINUTES

I. Dean's Agenda Items

a. Announcements:

- i. Staff Salary Increase Requests (with Policy Justification) due to Frank – May 3, 2021
- ii. **Vaccination Guidance to Coordinators of SU21 Programs Requiring Travel or Increased Risk Activities** is forthcoming. - **DHs should be aware of this as soon as it becomes available, especially for their student organizations planning to travel for conferences or competitions.**
- iii. Long-Range Plan Website is Live –
<https://www.missouristate.edu/developingplan/>
 - a) Town Hall Meeting – Long-Range Planning, April 30th at 3:00 pm via Zoom
- iv. FY22 Travel Budgets restored to 57% of FY20 – **COB's 57% will come out of our Fall 2019 carryforward.**
- v. Class Modality Descriptions Finalized (see attached)
- vi. Graduate Assistantships
 - a) Reappointments due by April 30, 2021 for AY21-22
 - b) Reappointment due by April 30, 2021 for FA21
 - c) New and Reappointments due by April 30, 2021 for SU21
 - d) New appointments due by July 15, 2021 for FA21
- vii. MSU Giving Day – October 13 & 14 (36 hrs.) -- Dean Info Meeting on April 29 - **Clif would like to turn this into a tradition each year during homecoming and promote it to students as they are often the beneficiary of gifts.**
- viii. AC Summer Retreat: June 23 (tentative, conflict on 24th)
- ix. ALC Summer Retreat Date July 21...all day.
- x. Summer Vacation – last call before CLT and CLT Retreat are scheduled

b. Discussion:

- i. ATB Salary Increase **An ATB increase is still being actively discussed.**
- ii. Graduate Assistant Expectations for Fall **GAs are expected to begin working one week prior to the start of the semester. GAs are expected to be onsite as needed for assignments, but some discretion can be used if they are supporting primarily online faculty.**
- iii. Departmental and College Contributions to 2020-2021 Action Plan – Embed examples in document (**red font**) and email to Stef by Friday, May 7 – **Think of things over the last year that are bragging points related to the Academic Action Plan. Stef will put in master document. Each college will submit their items to the Provost and only select entries from each (college) will be selected for inclusion in the President's report.**
- iv. EAC Meeting (Feedback and Slides)

II. Associate Dean Topics

a. Dr. Rozell

- i. Domains where we want to be thought leaders in future – This is part of the new AACSB Standards. AACSB wants to see us planning towards something other than a local focus, regional or national. We won't be expected to have achieved these goals by 2022 but we need to have a plan in place by that time. Research that pertains to Public Affairs should be encouraged.
- ii. Posting research abstracts so faculty and students can view - Displays by offices could be a good place to get attention.
- iii. Showcasing student projects – DHs need to think of ways to do this in the coming Fall.
- iv. Grade appeals - DHs should counsel faculty on proper procedures.
- v. AoL and AACSB – AACSB Team will ask if AoL results were communicated throughout the college, so make sure these results have been given out to your respective faculty. Decide whether you need to make any tweaks on your courses. Please put that information in your annual report.

b. Dr. Ragan

- i. Virtual Internships event May 4, 1:00pm (registration link sent from Kent 4/15/2021 at 3:48pm)
- ii. Hybrid EMBA – virtual discussion with some interested students Friday, 4/23. Not sure about potential enrollment numbers - Hope to do online courses in the Fall and then bring students here in the Spring. Really hard to tell what will come of this.
- iii. Study Away – Discuss with interested faculty NOW. Are there possibilities for further integration into programs (MGT has benefited from MHA-based programs to London/Paris, Prague/Berlin, EMA to London/Paris - Spring 2022 is what we are looking at right now. We would really like to get information to students before they leave for the Summer.

III. Getting to Know PADDIO (and Veterans United) – 3:30-4:00pm

a. Guests:

KC Brower, Loan Officer Development – PADDIO
Stephanie Johnson, HR Business Partner – Veterans United
Marjorie Stewart, Assistant Director – MSU Career Center
Todd Euglow, Career Resources Specialist – MSU Career Center

Looking for 30 interns for college credit. June 16th is when their program starts. Paddio will take care of licensing. 30-32 hours per week through the summer and will work with their class schedules. Will also focus on LinkedIn, resume building, chamber, etc.

BAC:

FGB:

ITC:

MFD:

MKT: A marketing student co-authored a paper accepted by a peer reviewed journal.

MARCOM:

MGT:

SOA:

TCM: Interior Design Showcase went extremely well.

Mark Your Calendars

April

- 22 – Collaborative Diversity Conference (virtual)
- 21 – BOG Executive Committee meeting – 4:00pm (virtual)
- 28 – Impact Summit (details TBD)
- 28 – PI Apparel North America Careers Fair
- 29 – Campus-wide Memorial Service – 4:00pm (Union Club)
- 30 – Town Hall Meeting – LRP Presentations (Virtual)

May

- 1 – Frank Einhellig Graduate Interdisciplinary Forum (virtual) 10:00am-11:30am
- 5 – Bears in the Know Luncheon – 11:30am (Meyer Alumni Center & virtual)
- 12 – MFD Senior Showcase
- 12-13 – Board of Governors meetings (details TBD)
- 13-14 – Spring Commencement
- 19 – Staff Appreciation Picnic in BearFest Village (Time TBD)
- 21 – Staff Appreciation Float Event in BearFest Village (Time TBD)

June

- 19 – Alumni Awards of Distinction Banquet – 6:00pm PSU Ballroom
- 24 – Administrative Summer Planning Retreat – 9:30am – 5:00pm (details TBD)
- 24 - 25 – Summer Visit Day

July

- 5 – University Closed in recognition of Independence Day
- 23 – Summer Visit Day

September

- 8 – Accounting Career Fair - University Plaza Hotel
- 14 – COB Career Fair – EXPO Center
- 15 – Day after Interviews – EXPO Center

October

- 13-14 – MSU Giving Day (Homecoming Weekend)
- 30 – Fall Showcase

November

- 12 – 3-Minute Thesis (3MT) Competition @ 5:00pm – McQueary Family Health Sciences Hall, Room 126
- 13 – Fall Showcase