

## COB LEADERSHIP TEAM (CLT)

September 10, 2020

2:00 – 3:30 pm \* Zoom Conference

### MINUTES

#### I. Dean's Agenda Items

##### a. Announcements:

- i. Virtual Business Career Fair on Monday, September 14 from 9:00 a.m. to 3:00 pm – **Stef sent an email out to all COB FT faculty (except SOA) to post a Bb announcement for students to sign up for the fair. There are currently only 194 students registered through HandShake.**
- ii. TCM Career Fair on Wednesday, September 16 from 10:00 a.m. to 3:00 pm at the Springfield Expo Center.
- iii. Citizen Scholar Award Nominations Due by 5:00 p.m. today (9/10) – **Ismet has submitted a nomination. The deadline for nominee submissions has been extended to Monday, September 14 at 5:00 pm.**
- iv. Honorary Doctorate nominations are being accepted by the Faculty Senate Office through September 30<sup>th</sup>. – **Before submitting nominees, send your names to Dean Meinert in order to choose a minimal number of nominees.**
- v. Flu vaccine should be available for MSU employees starting September 14. – **Multiple dates/locations will be provided for MSU employees to obtain their flu shot.**
- vi. Public Affairs Conference – Tuesday, September 29 thru Thursday, October 1. – **Encourage faculty to review the PAC program to see if there are sessions which align with their courses, and if so to recommend students participate.**
- vii. Convenience COVID-19 testing began yesterday (9/9) with 100 student and 10 faculty/staff saliva test kits evenly split between Bear Park North and PSU. This will continue each Wednesday for the foreseeable future.
- viii. An update to the Masking Policy is being reviewed to address some loop holes, including mesh masks.
- ix. BOG Retreat is being held tomorrow (9/11) from 12:45 pm to 5:00 p.m. and can be observed via Zoom. – **SEM Plan is going to be discussed as well as the University action plan and long-range plan.**
- x. Return to Finish Scholarship is being used by 56 students this fall, and will continue for SP21. Encourage qualified students to take advantage. See qualifications below. -

90+ hours of undergraduate credit

2.0 or higher GPA

Owe less than \$1000 to the university

Have been out of school at least one year (most recent enrollment, Spring 2019 or earlier)

Comply with residence requirements. 20 out of the last 30 hours in courses must be administered by the Springfield campus

- xi. COB is expecting the following classroom's to be upgraded to Zoom Rooms – GLA 343, 344, and 346; KEMP 102, PCOB 324. An additional ask for an instructional computer lab is looking positive. – **Some of the updates are being covered under the CARES Act. We are waiting for the green light from Brian Leas on the lab upgrade.**

b. Discussion:

- i. MSU Majors' Fair update – Melissa will be sending DHs a Zoom link to send to faculty to attend the Major's fair. There needs to be someone from each department in the sessions to cover the entire 4 hours. You can have different people at different times covering. Kim Stagner will be the moderator for business students. You can have more than one faculty in your sessions. You may also choose to use GAs if you find it beneficial. Ask the faculty to have students put their name and email address in the chat if they want more information. Last hour of the fair will be open to OTC students.
- ii. Core Executive Team – COVID-19 Update – A few classes across the colleges have gone to an alternative modality for the rest of the semester. COB has only had a few requests to change permanently. Those requests were denied based on the percentage of students in isolation/quarantine.
  - a) Testing (symptomatic) – When we first reopened there were 6 different random groups that were tested. There was a 1.7% positivity rate among those groups. A tent is set up outside of Magers to reduce the risk of those inside the clinic.
  - b) Contact Tracing – One college is having to redo their seating charts due to so many changes in number of students.
  - c) Surveillance Testing – Campus Safety has hired two Grad Students to assist with contact tracing. MSU will be conducting convenience sampling using a saliva-based test. The initial plan is to conduct approximately 100 tests every Wednesday.
  - d) Documentation from Students Re Isolation and/or Quarantine – Chris Craig will be sending an email to faculty regarding this situation. Due to the volume of positive tests and close contacts, the Health Department cannot provide official documentation in a timely manner. If anyone is having faculty meetings, please review the content of Chris' email.
- iii. Spring 2021 Course Scheduling – Clif looked at the data of courses that had to stay seated and communicated that more classes could be moved to blended for the SP21 semester. Katrina has updated Banner modality data.
- iv. Course Building (See attached email from Katrina Chavez) – 8/31 email was sent out. DHs and Dean's did not receive it. There was miscommunication on how blended classes should be recorded (2 separate sections). Blended days will need to be communicated on the schedule so students are aware of what days will be seated and which will be online.
- v. Promoting Business Career Fair- SOA Fair had nearly a 100% show rate of those that registered. 80% of students showed for their interviews with employers. Dr. Church thinks the fair went really well for a first time virtual career fair. Some employers didn't show up for their sessions. Great learning experience.
- vi. Virtual EAC Meeting – Friday (10/9) 8:00 am to 12:00 pm – A calendar invite was sent to EAC members. President Smart is scheduled to speak at the meeting and give a University update, College update, and a strategic plan. The agenda will be sent out in a couple of weeks. Dr. Meinert is thinking about showing the council the NAHSE Case Competition video. He has been sending updates to EAC members throughout the year. If you think of anything that relates to students that can be shared at the meeting please let Dr. Meinert know. He is looking at possibly bringing a couple members of the Ad team into the meeting. With the meeting held during fall break student participation may be problematic.

## II. Associate Dean Topics

### a. Dr. Rozell

- i. MBA Schedule – Dr. Rozell has reached out to some DHs on differences in schedules. If your dept offers CORE MBA courses, there needs to be 7 sections offered (3 in fall, 3 in spring, 1 in summer). If this becomes an issue, and there are no other alternatives we can look at overloads.

Wake Forest just started an online MBA program this fall. Other large (RI) U are going online with their MBA programs as well and this could be an issue for enrollment in the near future. MSU's price point is a huge advantage over other institutions.

- ii. **Special Panel for Grad Students at the Public Affairs Conference** (<https://publicaffairs.missouristate.edu/conference/schedule/645/graduate-students-advancing-the-public-affairs-mission>). In person panel presentation on Sept. 30, 11:15-12:05, on using graduate education for the public good. Lunch will be provided at the end of the event so attendees need to RSVP. – **Keeping with new AACSB Standards. Spread the word to faculty to share with Grad Students.**
- iii. Faculty Research Grants: Proposals are due in the Graduate College on October 1. Spring applications are due February 1. Information available at <https://graduate.missouristate.edu/FacultyStaff/FacultyResearchGrants.htm>.
- iv. Summer Faculty Fellowships: Proposals are due in the Graduate College on October 30. Information available at <https://graduate.missouristate.edu/FacultyStaff/SummerFellowships.htm>. – **In the past there have been several COB Faculty apply and receive this fellowship. Not many have applied in the last few years. You cannot teach and receive this fellowship.**
  - a) Search for GPO advisor – This position should be posted either tomorrow or by the latest on Monday. Please encourage anyone you may know to apply.
  - b) No Fee October – There will probably be a No Fee April as well. COB covers the cost of app coupon codes.
  - c) Change in registration schedule will be challenging for BAC and GPO – **Students will only have three weeks to register for the classes that they want. Preemptively there will be complaints. If there are too many, send to Dean's office.**

### b. Dr. Ragan

- i. No EMBA students expected Jan. 2021 – Dr. Ragan will inform the EMBA faculty. This is due to sponsor concerns regarding visa issuance, uncertainty regarding airline connections, and student safety. Dr. Ragan is hopeful that the program will bounce back once COVID restrictions are lifted.
- ii. Study Away Fair Update – 16 programs are registered for 2021. Students are interested and are applying, MSU's travel policy may impact programs. Let Dr. Ragan know if you have any interest.
- iii. SP21 Classrooms – Utilization of 70 seat classrooms has increased. Classroom schedules are looking really good for Spring.
- iv. Transfer Council Update – There will be a meeting on Thursday, September 4<sup>th</sup>. The agreement with STLCC was clarified. MSU is looking into opening up more transfer opportunities and online programs.
- v. Online Pathways – **Critical for undergrad programs.**

### c. COB Council – Student representative

- i. Other colleges don't have a student representative on their college councils. Dr. Rozell has received 8 student nominees so far.

**BAC:**

**FGB:** Issue with Respondus lockdown error. Provost sent out an email for a work around. Work around does not work. Alert faculty.

**ITC:**

**MFD:**

**MKT:**

**MARCOM:**

**MGT:**

**SOA:**

**TCM:** Dr. Callahan inquired about the status of this year's Major Equipment Grant from the Provost. Concern was expressed about maintenance projects not being completed for an extended period in Kemper Hall and presenting both safety and aesthetic concerns. Dr. Ragan will join Dr. Callahan for a tour and work with Facilities Management to address. TCM interest in using the atrium for traditional Hard Hat Ceremony was discussed.

**Mark Your Calendars**

September 14 – COB Virtual Business Career Fair

September 15 – COB Business Career Fair

September 16 – TCM Career Fair

September 24 – 9:00am – 1:00pm – MSU Majors' Fair

October 9 – 8:00am – 12:00pm – EAC Fall 2020 Virtual Meeting