

COB LEADERSHIP TEAM (CLT)

Thursday, March 21, 2013

2:00-4:00pm, Glass 400B

MINUTES

Present: Dean Stephanie Bryant, Drs. Jerry Chin, Ron Coulter, Bill Donoher, Dave Meinert, Kent Ragan, Libby Rozell, and Dick Williams, Don Swift, Kate Mendenhall, Melissa Price, Rowena Stone

1. Dean Bryant's updates *Stephanie Bryant*
 - a. Glass Hall renovations
 - i. Architects on campus April 2 – 3
 - ii. Expect meeting invitations for times to meeting with them in order to provide input
 - b. Career Fair
 - i. Monday, September 30th
 - ii. 10 AM – 2 PM
 - iii. Feedback on cancelling classes for students to attend
 1. COB classes cancelled until 3 PM that day
 2. Instructors discretion on keeping sections synched
 - c. Equity adjustments
 - d. COB Spring Awards
 - i. Program *Melissa Price*
 1. Thursday, May 2nd
 2. University Plaza Hotel – Illinois/Oklahoma room
 3. Doors open at 6:30 PM, dinner at 7:00 PM, program to start 7:20-7:30 PM
 4. EAC reception from 5:30 – 6:30 PM in separate room
 5. EAC members will present some of the awards to recipients
 6. Conclude between 8:30 – 9:00 PM
 7. Beta Gamma Sigma has been invited to be recognized
 8. Recipients allowed to bring one guest
 - ii. Delp
 1. Recipient was chosen for award
 - iii. Cheek
 1. Recipient was chosen for award
 - iv. Glass
 1. Recipient was chosen for award
 - v. Department Awards
 1. Awards and recipients were discussed/chosen
2. Dr. Meinert's updates *Dave Meinert*
 - a. LNU/MSU update
 - b. Traveling to South America for recruitment efforts
 - i. Brazil
 - ii. Columbia

- c. MDI/SBTDC area
 - i. Locked
 - ii. Use south entrance to get to Kate and Deb's offices
 - 1. Call ahead
 - 2. Ring doorbell above chair rail
 - iii. Mail lockers
 - 1. Pick-up and drop-off will happen once a day
 - 2. Will discuss additional options at later date
- d. Academic integrity process
 - i. Follow the process

3. Dr. Rozell's updates

Libby Rozell

- a. Curriculum
 - i. Reviewing curriculum next near
 - 1. Undergraduate and MBA curriculum
 - 2. Handout was reviewed
 - a. Possible faculty for task force was reviewed
 - b. Charges were reviewed
- b. Accreditation
 - i. 2013-2018 timeline was reviewed
 - ii. New standards will be voted on at ICAM – April 8th
- c. MBA Coordinator
 - i. Interviews next week
- d. Early finals
 - i. If a student asks to have an early final – the decision is up to the instructor
- e. Individualized majors
 - i. COB is getting a lot of requests
 - 1. Unless a COB faculty is the chair on that committee, COB doesn't get to count the student in our numbers
 - 2. Encourage students to fit in one of our existing majors
 - 3. Dr. Rozell must approve
 - 4. Business terminology is not allowed in degree title
 - 5. Limit of 30 business hours
- f. MBA Open House
 - i. Over 50 people applied for the program

4. Other

a. Evening General Business Program

Kent Ragan

- i. Received funding for next year
- ii. Seat reservations
 - 1. Training for this process; encourage departmental admins to attend
 - 2. Able to reserve seats for students with online major code
- iii. Glass Hall 108
 - 1. ITV equipped by next Fall

2. Encourage faculty to use it in order to build our off campus programs

5. Departmental updates

Spring 2013 Calendar Notes

March

Mar. 22	Deadline for College Council Chairs to forward CGEIP rep names to Faculty Senate
Mar. 28	Spring Holiday – No classes/Offices open
Mar. 29	Spring Holiday – No Classes/Offices closed T/P PAFs due to Provost

April

April 1	Registration for summer 2013 and fall 2013 classes
April 2 – 3	Architects for Glass Hall renovations on campus
April 5	Annual faculty evaluations due to Dean
April 8 – 12	Public Affairs Conference
April 12	Denny Reigle speaks in PSU theatre at 12 PM
April 24	Administrative Professionals Day

May

May 2	COB Spring Awards dinner
May 3	EAC Meeting
May 10	All COB Meeting
May 17	Commencement